

Capital Improvements Program Committee

July 8, 2010
Minutes

Members Present: Stacie Jo Pope, Linda Murray, Jim Shildneck, Joyce Davis, Bob Tougher, Robert Houseman, David Owen

Members Absent: Pete Chamberlin

Chairman opened the meeting at 8:15 am

Introduction of new committee members Joyce Davis and Bob Tougher

Stacie Pope will act as recording secretary.

Fire & Rescue:

Deputy Chief Tom Zotti presented this years CIP project requests.

Deputy Chief Zotti requested the support of the \$175,543 contribution to the Fire Trucks and Apparatus Replacement Capital Reserve Fund. Last year the contribution was decreased to \$137,500.

Discussion and suggestions on combination vehicles, new firefighting technology (compressed air foam), peer review and department auditing. Department training was also discussed.

Deputy Chief Zotti reviewed the rolling stock replacement schedule. Utility 1 Replacement was moved to 2014.

Replacement of Breathing Apparatus – the project estimate increased to \$161,000 (from \$122,000 last year). Deputy Chief Zotti confirmed that this is a current estimate from the vendor this year.

The Public Safety Building Request is a placeholder amount. Bergeron has submitted a building inspection and analysis of the building. They are working on a more solid costs analysis. The plan includes an increase in apparatus area and a second floor. This placeholder gives time for a design to be brought forward. Linda Murray stated that this request is for a Public Safety Building that includes the Police Department. The request will be reviewed and discussed with both departments.

Municipal Electric Department:

Barry Muccio presented this years CIP project requests which include rolling stock replacement and line conversions. There are minor changes in sequence of conversion and costs. All costs are estimates – except for the Pleasant Valley conversion which has been engineered. The main line conductor needs to be replaced. The step up conversions are to

address deficiencies.

The requests are to be funded within the current rate structure. The rate structure is designed to create a surplus which stays in the Enterprise Fund. There will be a rate study submitted to the BOS in September. The purchase power contract will end in 2014.

Barry reviewed the rolling stock replacement requests.

Other Business:

Rob reviewed the set up of the spreadsheet. He will have a packet for next meeting that will include last years spreadsheet, the instructions to Department Heads, and the CIP handbook.

It was requested that the BOS prepare and submit a project request for the town hall construction.

Next meeting scheduled for July 15th at 8:15 a.m.

Departments to attend: Library and Parks & Recreation.

The meeting adjourned at 9:40 am

Respectfully Submitted,

Stacie Jo Pope